

**AGENDA
and Schedule “A”
to the minutes of the meeting of the
SMALL BUSINESS ADVISORY PANEL
held Wednesday, October 5, 2011
at 3:00 o’clock p.m.
Room 407, 400 City Hall Square East**

1. CALL TO ORDER

2. PRESENTATION

- 2.1 Workplace Violence and Harassment Presentation re: Respectful Workplace** – PowerPoint Presentation by Health and Safety Advisor from Human Resources (as per Ministry of Labour requirement June 15, 2010)
- 2.2 ABC Governance Structure – Implementation by Council Services** – PowerPoint presentation by Anna Ciacelli, Council Secretariat

3. DECLARATIONS OF CONFLICT

4. ELECTION OF CHAIRPERSON

5. MINUTES

Adoption of the minutes of the meetings held February 8, 2011 – *(previously distributed)*

6. BUSINESS ARISING FROM THE MINUTES

Windsor City Council at its meeting held on August 29, 2011 adopted **Report No. 7** (Report No. 3 of the Small Business Advisory Panel at its meeting held February 8, 2011, of the **Economic Development Standing Committee** of its meeting held July 6, 2011 and **Report No. 8** (Report No. 4 of the Small Business Advisory Panel at its meeting held February 8, 2011 of the **Economic Development Standing Committee** of its meeting held July 6, 2011.

Report No. 7 and Report No. 8 are attached.

7. NEW BUSINESS

8. **DATE OF NEXT MEETING**

At the call of the Chair.

9. **ADJOURNMENT**